

NORTHERN TERRITORY OF AUSTRALIA BUILDING PRACTITIONERS BOARD

Attachment 3 – Referee statement by registered practitioner other than builder

This referee statement is for an applicant applying for registration in the category of building contractor residential. The purpose of this referee statement is to verify the applicant's role, responsibilities and substantial personal involvement in the prescribed building works listed herein.

Responsibility of person providing the referee statement

The person providing this statement must have:

- Held a registration/licence as a Building Certifier, Engineer, Architect or other building practitioner.
- On a professional basis worked with the applicant carrying out the work that is the subject of this referee statement, during the period of time of the stated experience.
- Attained the age of 18 years

Applicants details			
Surname:			
Given name/s:			
Referees details			
Referees surname:			
Referees given name/s:			
Company name (if applicable):			
Registration/Licence no:			
Category of work			
Referee contact details			
Address (not PO Box):			
Suburb:		State:	Postcode:
Phone number:		Mobile number:	
Email address:			
Applicants relevant experience			
Appendix A completed with applicants relevant experience	<input type="checkbox"/>		
Please complete below if any other relevant comments			

Referee declaration

I, (full name of referee):

the holder of registration/licence number:

Solemnly and sincerely declare that:

- The information I have provided herein regarding the applicant's work experience is true and correct to the best of my knowledge.
- I understand further enquiries may be made of me in giving this referee statement and that any information obtained by the Building Practitioners Board may be made available to the applicant.
- I authorise the Building Practitioners Board to make the necessary enquiries with any organization or individual to verify the information I have provided on this form and any organization or individual to disclose relevant information to the Building Practitioners Board for these purposes; and
- I make this declaration by virtue of the *Oaths, Affidavits and Declarations Act NT* knowing that the declaration is true in every particular and with the knowledge that it is an offence to make a statutory declaration that is false in any material particular.

This declaration is made at: (location)

on: (date)

Referee signature:

Witness signature:

Witness name:

Witness address:

Note: It is an offence under the *Oaths, Affidavits and Declarations Act NT* for a person to intentionally do something to a Statutory Declaration that results in it becoming false or misleading whether the thing done is done intentionally or recklessly. If convicted of this offence you may be fined or imprisoned. It is an offence under the *Criminal Code Act NT* for a person to make a statutory declaration that is, to the knowledge of the person making the statutory declaration, false. If convicted of this offence you may be imprisoned.

This declaration may be made before any person who has attained the age of 18 years.

Checklist

Completed application and signed declaration

**Privacy statement**

The Northern Territory Government and the Building Practitioners Board of the Northern Territory complies with the Information Privacy Principles scheduled by the *Information Act 2002*.

Appendix A

Applicant's Building Experience relevant to this reference Experience must be relevant to carrying out residential building work		Please indicate where you had direct involvement with the applicant on the below projects							To the extent of your knowledge what were the roles and responsibilities of the candidate on these projects
		Application for building permit	Building design	Structural engineering design	Checking of shop drawings	Mandatory site inspections	Response to queries during construction	Final inspections/ issue of certificate of occupancy	
Building Sites									
Address	Description of Building								
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	