

Building Practitioners Board



POLICY TITLE:	PRIVACY STATEMENT	
POLICY NUMBER:	BPB-001	
EFFECTIVE DATE:	24 September 2008	REVIEW DATE 23 January 2015

Purpose of Policy:

The Building Practitioners Board (the Board), by virtue of its function, is required to collect information of a personal nature from applicants and to keep registers of registered building practitioners under section 16 of the *Building Act*.

The Information Privacy Principles, as scheduled to the *Information Act (NT)*, protect the privacy of personal information held by the Northern Territory Government by ensuring that it may only collect information necessary for its functions, activities and services.

Supporting Policies/documents:

Building Act

Department of Lands Planning and the Environment Privacy Statement

Information Act (NT)

Policy:

The Board will collect personal information from applicants in accordance with the Department of Lands Planning and the Environment's Privacy Statement, and will adhere to privacy legislation contained within the *Information Act (NT)*. Each applicant will be advised on the application form as follows:-

"The Building Practitioners Board of the Northern Territory (NT) is collecting the information on this form to determine whether or not you are eligible for registration as a building practitioner, in accordance with the provisions of the *Building Act*. The names, business addresses and business telephone numbers of registered building practitioners will be entered into a register of building practitioners. This register will be available for the public to access via our internet site or upon request.

The Building Practitioners Board collects personal information in accordance with the Department of Lands Planning and the Environment's privacy statement available at http://transport.nt.gov.au/__data/assets/pdf_file/0015/31254/Privacy-Statement.pdf and adheres to the privacy legislation contained within the *Information Act (NT)*. Personal information provided on this form can be accessed by you. For more information please contact the Registrar, Building Practitioners Board on 8999 8964."

Reviewed and adopted by the Building Practitioners Board


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Chairman

5.3.13
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Date

