

NORTHERN TERRITORY OF AUSTRALIA BUILDING PRACTITIONERS BOARD

Specific Project Details – Building Contractor

The Ministerial Determination requires the provision of evidence of at least 3 years practical experience in the area of registration you're applying for. This experience must be gained within the last 10 years and 1 year of this must be gained in the Northern Territory.

As a part of your application, please complete this form for **each** project that you're submitting as experience.

Applicant details					
Surname					
Given name/s					
Project description					
Building permit no.		Occupancy permit date			
Project address					
Suburb		State		Postcode	
Project start date		Project completion date			
Is this a complex or significant building project as defined in the NCC of Australia?				Yes <input type="checkbox"/>	No <input type="checkbox"/>

Of the below, what roles did you specifically carry out on this project:				
	Carried out	Assisted	Managed	Not applicable
Communication/liaison with owner of the site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepared and administered contracts for the building work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arranged/attended mandatory inspections, including completion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepared cost estimates and quotations, managed contract variations and defects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervised all subcontractors/trades to ensure work is conducted safely and to standard, and monitored progress schedules	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpreted architectural and engineering designs, plans, drawings, and specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other relevant experience:				

Elaborate below by providing further detail on the above selected duties, specifically your experience, responsibilities and personal involvement in the project.

Note: writing “project manager” or “project supervisor” is not sufficient and will not be accepted.

Verification & Declaration

To verify this experience you must supply the Builders Declaration and Permit to Occupy for this project. **Note:** If you were not the signatory of the Builder Declaration then a detailed written reference from that builder is to be provided in support of the evidence claimed and must specify the project address, dates of the project and your personal involvement and roles and responsibilities in each project claimed.

Applicant signature		Date	
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