

NORTHERN TERRITORY OF AUSTRALIA BUILDING PRACTITIONERS BOARD

Application for upgrade of registration - Building contractor residential (unrestricted)

Use this form to apply to upgrade your registration from a building contractor residential (restricted) to (unrestricted) in accordance with Section 24A of the *Building Act 1993*.

Please see the building practitioner's board [website](#) for further information about the application process and the relevant fee.

Applicant details (please note the postal address will be listed on the building practitioners board public register)

Current registration number:			
Surname:		Date of birth:	
Given name/s:			
Residential address:			
Suburb:	State:	Postcode:	
Is your postal address the same as above? If no, complete below:			
Postal address:			
Suburb:	State:	Postcode:	

Contact details

Phone number:		Mobile number:	
Email address:			

Qualification and experience requirements

You must demonstrate to the satisfaction of the Board that:

- under the supervision of a registered building contractor residential (unrestricted), you have had substantial personal involvement in, and responsibility for, the design and construction of at least one building:
 - that involved carrying out relevant (unrestricted) building work (i.e. flats or units 3 storeys or greater in height); and
 - for which an occupancy permit has been granted.
- you have a comprehensive working knowledge and understanding of the regulatory and technical issues associated with the construction of buildings of more than 2 storeys, including the relevant requirements of the Building Codes of Australia.

Note: please ensure that the below references address these requirements.

Using the forms listed below, provide a minimum of three current independent written references regarding your knowledge and understanding of multi-storey construction from the architect designer, structural engineer and building certifier directly involved in the project's construction phase.

- [Referee statement by supervising builder form](#) attached (attachment 2)
 - Including [applicants on site building experience form](#) attached (attachment 4)
 - Including [summary of projects submitted form](#) attached (attachment 1)
- [Referee statement by registered practitioner other than builder](#) attached (attachment 3)
 - Including [summary of projects submitted form](#) attached (attachment 1)



Attach a copy of the occupancy permit and a written reference from the registered building contractor (unrestricted) who supervised the works, detailing your level of involvement and responsibility on the project attached.				<input type="checkbox"/>
Address of the unrestricted project				
Residential address:				
Suburb:		State:	Postcode:	
Applicant declaration				
I, (full name):				
Of: (address)				
Solemnly and sincerely declare that:				
<ul style="list-style-type: none"> All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and I have read and understood the information contained in this application and associated guidelines and accept that failure to supply information required on this form may delay processing of this application; and I give the Northern Territory Building Practitioners Board consent to make any inquiries and to receive and disclose any information which is relevant to my initial and ongoing eligibility to be registered as a building practitioner; and I acknowledge that information (name, business address and telephone number) will be placed on a public register; and I accept that failure to supply information required on this form may delay processing of this application; and I understand and acknowledge my legal obligations under the <i>Building Act 1993</i> if registration is granted; and I know that it is an offence to make a declaration which is false in any material particular. 				
This declaration is made at: (location)		on: (date)		
Applicant signature:				
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both and this declaration may be made before any person who has attained the age of 18 years.				
Qualification requirements checklist				
Prescribed fee – See the application forms page for current fee.				<input type="checkbox"/>
Application completed and declaration signed				<input type="checkbox"/>
Photo ID attached. <ul style="list-style-type: none"> Current licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo attached. For example: drivers licence, passport, evidence of age card, firearms licence, working with children's card etc. 				<input type="checkbox"/>
Copy of building permit or written reference from the registered builder who supervised the works, detailing your level of involvement and responsibility on the project.				<input type="checkbox"/>
Copy of occupancy permit				<input type="checkbox"/>
A minimum of 3 independent written references from the architect/designer, structural engineer, and building certifier directly involved in the project's construction phase is attached.				<input type="checkbox"/>

Privacy statement

The Northern Territory Government and the Building Practitioners Board of the Northern Territory complies with the Information Privacy Principles scheduled by the *Information Act 2002*.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below:

Darwin:	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah
Katherine:	Big Rivers Government Centre, 5 First Street, Katherine
Tennant Creek:	Shop 2, Barkly House, Cnr Davidson and Paterson Streets, Tennant Creek
Alice Springs:	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs

1800 193 111

territorybusinesscentre@nt.gov.au

GPO Box 9800 Darwin NT 0801

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies - in person/mail); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.

Payment date:

Receipt number:

Amount paid: